

## **FA20-SP21 Club/Org Meetings, Events/Activities, Fund-Raising, Volunteerism**

### **Meetings:**

11 or more: Must be Virtual Zoom or Teams

10 or less: Can be physical, masked, socially distanced in classroom or auditorium

### **Events on campus:**

No large gatherings/events: over 10 participants

- **Outside events:** On Campus: must be approved on a case by case basis by DSA (Wanda Ochei)
- **Inside events:** On Campus: NOT Recommended unless 10 or less and must be approved on a case by case basis by DSA (Wanda Ochei)

### **Activities:**

- #1 Off-Campus Club Events: paid by club fund-raised money (or out of pocket expense) events for *Club Members ONLY*: Sign up is needed, cost per student, all money collected and deposited into Club budget. Need to know what the event is: Who what where when why and how.
- #2 Off-Campus Club Sponsored Event: *Inviting others*: paid by club for others or charging others (not just club members) Sign up is needed, cost per student, all money collected and deposited to Club budget. Need to know what the event is: Who what where when why and how

If payment is required for anything, at least 3-4 weeks will be needed to collect all monies to be able to deposit and pay for the event via PSU PCard.

Example: Horseback riding on Saturday: our club is paying \$10, Students paying \$15. Pre-REGISTRATION IS REQUIRED! All Money must be collected and deposited into the Club Budget prior to use of SA PCard to pay for the event.

### **Fundraising:**

Most of our fundraising is done through taking orders and delivering product to people.

(If a club is engaging in selling something (candy, mums, etc), the person buying can always say no if not comfortable with the C19 restrictions!)

Fundraised money must be used for the purpose for which it was fundraised!

Pre-packaged, pre-wrapped is mandatory!

- Candy Sale

- Beef Stick Sale
- Krispy Kreme Donuts

Can set up tables (to sell candy or beef sticks or pre-packaged/pre-wrapped items) or sell via canvassing type sales, walking around and selling to F/S/S (selling coupons or prepackaged and prewrapped products, i.e. candy bars, beef sticks, etc.)

**Volunteer Activities:**

Student Activities/Advisor **MUST** be informed, pre-signups required.

May involve fundraising, collection drives, may be in facilities off campus.

Roadside Clean-ups: OK

Safety protocols at location where volunteering, must be in place

Social distancing and Masks

On campus: Drives are OK (Food, hat, glove, mitten, socks, toothbrush and toothpaste drive, etc)

**SGA Funds/SAFee Funds:** (doesn't matter)